# GAINSBOROUGH COMMUNITY PRIMARY SCHOOL

AND CHILDREN'S CENTRE

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Email: admin@gainsborough.hackney.sch.uk
Web: www.gainsborough.hackney.sch.uk

Executive Headteacher: Jenna Clark Headteacher: Rebecca Mackenzie



Friday 17<sup>th</sup> December 2022

Dear Parent / Carer,

Spring Term 2022 Booking Form: Breakfast Club, After School Club and Play Centre

On the back of this letter you will find the booking form for breakfast club, after school clubs and play centre for next term (Spring 2022) which runs from Wednesday 5<sup>th</sup> January to Thursday 31<sup>st</sup> March 2022 (12 week term). Please turn over to see what's on offer and for details of the prices of these services.

## Breakfast club

Breakfast club starts at 8.00am. You must accompany your child if they arrive before 8.00am as there are no adults to supervise children before this time.

## After school clubs

After school clubs finish at 4.45pm each day. You must collect your child promptly to avoid being charged for emergency play centre places.

### Play Centre

Play centre finishes at 5.45pm. Please ensure you collect your child promptly.

#### Reminder:

All school clubs must be booked and paid for in advance for the next term. Your child will not be able to attend clubs if a completed booking form is not handed to the school office or returned via email to admin@gainsborough.hackney.sch.uk

Please note you will be charged for all booked sessions whether your child attends or not. All payments must be made via Parent Pay as we are running a cashless system in school.

Children will be put into an after school club if they are not collected by 4.00pm. There will be a £10 flat fee if your child is put into a club due to late collection.

Parent / Carer Section
Pupil Name:
Class:
Parent / Carer signature:
Contact number:
Date:

Office use:	
Logged onto Parent Pay:	YES / NO
Logged onto attendee List:	YES / NO
Date:	
Staff:	