

GAINSBOROUGH COMMUNITY PRIMARY SCHOOL  
AND CHILDREN'S CENTRE  
Berkshire Road, London E9 5ND  
Telephone: 020 8985 4622  
Email: [admin@gainsborough.hackney.sch.uk](mailto:admin@gainsborough.hackney.sch.uk)  
Web: [www.gainsborough.hackney.sch.uk](http://www.gainsborough.hackney.sch.uk)



Executive Headteacher: Jenna Clark  
Deputy Headteacher: Rachael Alexander-Gordon

Friday 7<sup>th</sup> February 2020

Dear Parent / Carer,

**Spring 2 Booking Form: Breakfast Club, After School Club and Play Centre**

On the back of this letter you will find the booking form for breakfast club, after school clubs and play centre for next half term (Spring 2) which runs from 24.02.20-03.04.20 (6 weeks). Please turn over to see what's on offer and for details of the prices of these services.

**Breakfast club**

Breakfast club starts at 8.00am. You must accompany your child if they arrive before 8.00am as there are no adults to supervise children before this time.

**After school clubs**

After school clubs finish at 4.45pm each day. You must collect your child promptly to avoid being charged for emergency play centre places.

**Play Centre**

Play centre finishes at 5.45pm. Please ensure you collect your child promptly.

**Reminder:**

All school clubs must be booked and paid for in advance for the half term. Your child will not be able to attend clubs if a completed booking form is not handed to the school office.

**Please note you will be charged for all booked sessions whether your child attends or not.**

All payments must be made via Parent Pay as we are running a cashless system in school.

**Children will be put into an after school club if they are not collected by 4.00pm. There will be a £10 flat fee if your child is put into a club due to late collection.**

**Parent / Carer Section**

Pupil Name: \_\_\_\_\_

Class: \_\_\_\_\_

Parent / Carer signature: \_\_\_\_\_

Contact number: \_\_\_\_\_

Date: \_\_\_\_\_

**Office use:**

Logged onto Parent Pay: YES / NO

Logged onto attendee List: YES / NO

Date:.....

Staff:.....